

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



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**Date: 30th October 2013**

Dear Sir/Madam,

A meeting of the **Audit Committee** will be held in **Penallta House/Ty Penallta (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Wednesday, 6th November 2013** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Stuart Rosser'.

**Stuart Rosser**  
INTERIM CHIEF EXECUTIVE

## **A G E N D A**

1. To receive apologies for absence.
2. Declarations of Interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To approve and sign the minutes of the meeting held on 17th September 2013 (minute nos. 1-13; page nos. 1-6) (copy attached).
4. To note the minutes of the:-
  1. Corporate Governance Panel held on 3rd May.
  2. Corporate Governance Panel held on 5th June 2013 (copies attached).
5. To receive and consider the following reports:-
  1. Progress on the Improving Governance Programme.
  2. Wales Audit Office Customer Services Review.

**A greener place Man gwyrddach**



3. Review of Asset Management (Land and Property) Strategy.
4. Social Services and Medium Term Financial Plan Review.
5. Improvement Assessment Letter 1.
6. Wales Audit Office Proposals for Improvement Progress Update.
7. Proposals to Introduce a Policy and Procedure to Deal with Unacceptable Persistent or Unreasonable Actions by Complainants.
8. Confidential Reporting (Whistle Blowing) Code.
9. Officers' Declarations of Gifts and Hospitality.
10. Risk Management - Corporate Risk Register.
11. Forward Work Programme.

**Circulation:**

Councillors Mrs. E.M. Aldworth, Mrs. K.R. Baker, D.G. Carter, N. Dix, Mrs D. Ellis, J.E. Fussell, N. George, D. Havard, S. Morgan, Mrs. G. D. Oliver, J.A. Pritchard, D. Rees

Lay Member - Mr. N. Yates

PricewaterhouseCoopers LLP - Sarah-Jane Byrne, Ian Davies, Lynn Pamment

Wales Audit Office - Non Jenkins, Jackie Joyce.

And Appropriate Officers